

Tuition & Billing

2012-2013 Tuition, Fees and Billing Procedure

Tuition

The Montessori School of Denver is a non-profit institution dependent upon tuition for funds necessary to pay for employees' salaries and operating expenses. Upon signing an enrollment contract parents assume responsibility for payment of tuition for the entire school year. It is understood that no reduction in the yearly charge will be allowed for absence, withdrawal, or dismissal during the school year. The dates of the 2012-2013 school year (subject to change) are: August 28, 2012 to June 11, 2013.

Program	Ages	Hours	Tuition
Toddler	2-3	8:30 to 11:30 am	\$ 7,840
		8:30 am to 3:00 pm	\$ 13,940
Primary All Day Primary	3-5	8:30 to 11:30 am	\$ 7,410
		8:30 am to 3:00 pm	\$ 12,575
Kindergarten All Day Kindergarten (with after school option)	5-6	8:30 am to 3:00 pm	\$ 12,575
Lower Elementary	6-9	8:30 am to 3:00 pm	\$ 13,360
Upper Elementary	9-12	8:30 am to 3:00 pm	\$ 13,360
After School Program	3-6 or 6-12	3:00 to 6:00 pm	\$ 5,570

Standard Fees

Application Fee – \$75 non-refundable per student

FEAT Fee – \$950 per family - Due July 1, 2012

Facilities Excellence Across Time Fee is assessed annually to new and returning families. The FEAT fund is used to underwrite campus improvements and reflects an equitable and forward-looking way to assure an environment that meets our students' needs and matches MSD's philosophy.

Work Bond Deposit – \$250 per family - Due August 1, 2012

The Work Bond Deposit is designed to strengthen the quality of the volunteer program and to help keep tuition increases to a minimum. This deposit is paid when a family enters the school. This fee is rolled over from year to year or refunded when a family leaves the school, unless Work Bond requirements are not met. If the requirements are not met, the deposit is forfeited and the family must post a deposit for the following school year. This fee is due with the enrollment contract for new families. Families who did not complete their 2011-2012 Work Bond will be billed.

Contingent Fees

Contract Change Fee – \$25 per change

- Payment Plan. Changes must be made by June 1, 2012.
- Tuition Insurance Plan. Must be added by June 1, 2012.
- Increased hours from 3:00 pm to 6:00 pm

Late Pick-Up Fee

- \$20 for each 15 minutes that a student is picked up after car line ends (11:45 am & 3:15 pm).
- \$40 for each 15 minutes that a student is picked up late after 6:00 pm. Please note that this fee must be paid at time of pick-up.

Finance Charges

A charge of 1-1/2% per month (18% per year) will be added to accounts 30 days overdue. Class attendance and student record requests can be denied if accounts are not current.

Returned Check Fee

For check amounts less than \$5,000	\$75
For check amounts of \$5,000 or more	\$150

Optional Programs

Catered Lunch Program

The school offers a daily catered lunch program for Primary, Extended Primary and Elementary students whose core program hours last until 3:00 pm. This program is provided by an independent company and is available at an additional cost. Information on sign-up will be available in the Back-to-School packet in August.

Primary Lunch Bunch

The school offers a lunch program on Mondays/Wednesdays and Tuesdays/Thursdays for Primary students, ages 3-4, to stay for supervised lunch from 11:30 am to 12:30 pm. Information on sign-up will be available in the Back-to-School packet in August. Limited spaces will be available in the Primary Classrooms.

Drop-In After School Program

Primary, Extended Primary and Elementary students with core program hours from 8:30 am to 3:00 pm are eligible for this program offering after school care from 3:00 to 6:00 pm. Limited spaces are available daily for three to six year olds and six to twelve year olds. Reservations are taken by phone on a first come, first served basis no earlier than three days prior to the drop-in date and up to noon on the day of program attendance. The charge is \$40 per day. No date substitutions or cancellations are allowed.

After School Enrichment Program

A wide variety of classes are offered each semester by independent instructors. These classes are optional and are offered at an additional cost. Class catalogues are available at the beginning of each semester.

Tuition Payment Plans and Billing Procedure

A \$1,000 tuition deposit is due with the signed contract. Three payment plans are offered:

One Payment

The tuition deposit is deducted from the total tuition and the balance is due July 1st or on the first day of the month in which the student begins attending MSD.

Two Payments

The tuition deposit is deducted from the total tuition and the balance is divided into two equal payments due July 1st and November 1st or on the first day of the month in which the student begins attending MSD and on the first day of a subsequent month to be determined by the school's Business Office.

Monthly Payments

MSD offers 12 month and 10 month payment plan options. The tuition deposit is deducted from the total tuition, a service charge of \$10 per month is added, and the balance is divided into equal payments based on the date the student starts at MSD. Tuition payments are due the first day of every month, commencing on June 1st and ending May 1st for the 12 month payment plan and commencing on July 1st and ending April 1st for the 10 month payment plan. Purchase of the Tuition Refund Insurance Plan is required if a monthly payment plan is selected.

FACTS Tuition Management

FACTS Tuition Management collects the tuition and fees for the School. Parents must sign up for their payments on the secure FACTS website. Parents have the option to have their payments automatically deducted (ACH) from their checking or savings account or pay by credit card (MasterCard, American Express or Discover). There is a convenience fee if using credit cards. The payment date is the 5th of the month. Late payments will be subject to a late fee of 1.5% per month.

Tuition Refund Insurance Plan

Tuition insurance is available at an additional charge of 2.2% of the cost of tuition. Families choosing the monthly tuition payment plan are required by the insurance provider to purchase Tuition Refund Insurance. Tuition insurance is optional for families who choose a one or two tuition payment plan. Tuition insurance is due with the enrollment contract.

Please refer to the Tuition Refund Plan brochure for additional information. The plan is administered by A.W.G. Dewar, Inc. and more information is available at tuitionrefundplan.com. The plan is billed through MSD in July or on the first day of the month in which the student begins attending MSD.



MONTESSORI
School of Denver

Learning in all its dimensions.